



KKTM Solutions LTD

Production Team Leader £28- 32K – Coventry Based Permanent

Education Requirements

HNC / HND level preferably in manufacturing / engineering. IOSH managing safely. Computer literate.

Experience

- Experience within a machining or manufacturing environment.
- Supervisory/Management experience.
- Experience in Lean and CI.
- Experience in problem solving tools and techniques
- Experience of MRP / ERP systems.
- Experience working in ISO9001/TS16949/ISO14001/OHSAS18001 environments.

Job Purpose / Objectives:

- Manage assigned section operators / setters in all aspects of production ensuring the on time delivery of the production plan to the defined quality standards.
- Ensure product quality is maintained throughout the process.
- Ensure production issues are fully investigated and root cause established, containing issues where necessary. Where appropriate, raising, escalating and following up on NCRs in a timely manner.
- Ensure the safe and efficient operation of machines, equipment and processes focussing on improving output, part quality and reducing downtime.
- Work in adherence to the departmental procedures to achieve best in class service and maintain company quality procedures.
- Oversee and address all section staff discipline or grievance issues with the assistance of the HR department.
- Work with production engineering to ensure continual improvement of the section.
- Ensure the section has the required skills to operate at full capacity, in line with the production plan.
- Able to make fast decisions in a high pressure environment while following the company's policies and procedures.
- Lead 6's' improvements within assigned section and support the department and business achievement of the highest standard.

- Ensure section communication board is updated with relevant information at all times.
- Ensure section time & attendance systems are updated and managed daily along with ERP controls.
- Carry out regular section communication briefs including ‘tool box talks’ focusing on continuous improvement.
- Ensure shop floor management of IT systems in a “real time” environment using the data to focus on continuous improvement.
- Ensure section adheres to and continually develops ISO/TS16949, OHSAS18001 & ISO14001 and Company Health, Safety and Environmental policies.
- Exhibit a positive can do attitude.

Job Responsibilities and Major Activities / Tasks:

- Lead operators / setters within the designated section, taking ownership for all aspects of production.
- Ensure that the section work to their standard operation instructions and meet or exceed the requirements of productivity, quality, health, safety and environment.
- Ensure all personnel wear appropriate PPE at all times and observe health, safety and environmental requirements. Review and support risk assessments.
- Manage the issue of consumable materials and PPE.
- Responsible for intervening in the production process to ensure product and process adherence working with support functions as required.
- Monitor production, recording daily performance in absolute detail of parts produced / OK /NOK/rework and downtime and in co-ordination with others develop improvement plans.
- Ensure the adherence to the production plan in quality, quantity and priority calling upon the services of support functions to ensure this happens.
- Drive and monitor SMED activities on changeovers, demonstrating impact on area performance.
- Drive 6’s’ activities within the section and assist with other areas and departments as required.
- Ensure product is correctly identified at all times, both physically and electronically within the ERP system.
- Ensure resource is always effectively utilised.
- Ensure operator TPM is implemented and corrective actions are documented and followed up.

Contact info@kktmsolutionsltd.co.uk for more info or call direct to 07944074170 for an informal chat.